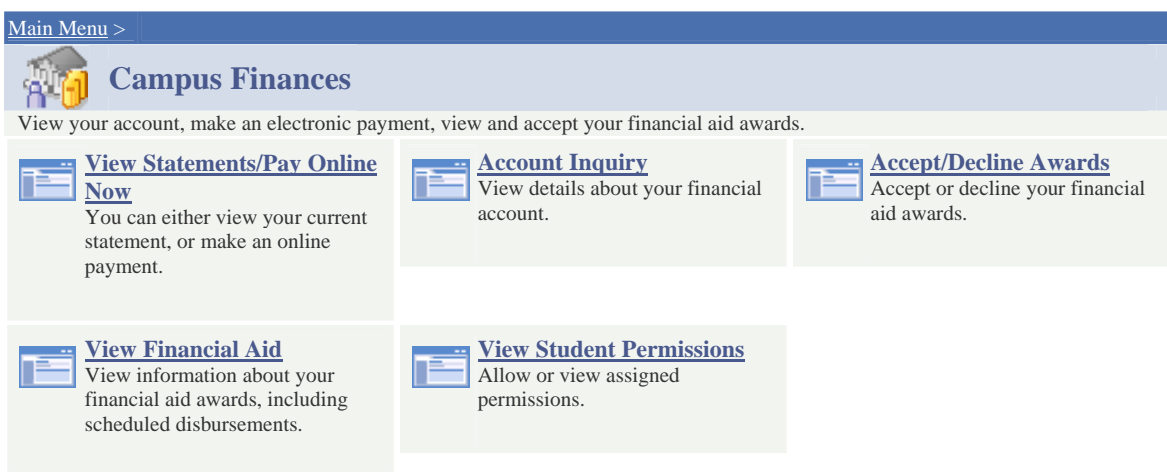


VIEWING YOUR STUDENT ACCOUNT ONLINE

Using the *CampusConnection*, you are able to view your NDSCS account online 24/7. By following these simple steps you (and your parents, only if you give them access) can see your account information online:

1. Navigate to www.ndscs.edu, go to *I'm Already on Campus* and select the *CampusConnection* link.
2. Type in your username and password on the left; if you do not know your username and password, click on *I Forgot My Password* or contact the Help Desk at 701-671-2523.
3. In the Menu box on the left side of the screen, click *Campus Finances*. You will see the following options:



The screenshot shows the 'Campus Finances' section of the NDSCS website. At the top, there is a blue navigation bar with 'Main Menu >' and a 'Campus Finances' header with a small icon of a building. Below the header, a light blue banner reads 'View your account, make an electronic payment, view and accept your financial aid awards.' The main content area is divided into five light green boxes, each with a computer monitor icon and a title:

- View Statements/Pay Online Now**: You can either view your current statement, or make an online payment.
- Account Inquiry**: View details about your financial account.
- Accept/Decline Awards**: Accept or decline your financial aid awards.
- View Financial Aid**: View information about your financial aid awards, including scheduled disbursements.
- View Student Permissions**: Allow or view assigned permissions.

4. Click on *View Statements/Pay Online Now* to view your statement or pay your bill online. *Starting Fall 2008, there will be no paper bills sent. Statement notifications will be sent via your NDSCS e-mail*
5. Click on *Account Inquiry* to view details of recent activity on your account.
6. Click on *Accept/Decline Awards* to accept or decline your financial aid awards.
7. Click on *View Financial Aid* to view information about your financial aid awards.
8. *View Student Permissions*; not applicable

If you have additional questions after viewing your account, please contact the applicable office with your questions.

Business Affairs Office 800-342-4325 ext. 3-2216 or NDSCS.BusinessAffairsOffice@ndscs.edu
Financial Aid Office 800-342-4325 ext. 3-2207
Enrollment Services Office 800-342-4325 ext. 3-2203