

7 DAY REPORTING REQUIREMENT

The 1995 Legislative Assembly enacted House Bill 1206 to require an employee who was injured on the job to notify the employer of the injury. This notification applies to all injuries that occur after July 31, 1995. This notification must be in written form and must be given to the Human Resources office. If the employee fails to notify the employer of an accident within the seven day period, the Workforce Safety and Insurance may take that failure to do so into consideration when determining compensability of the claim. Even though our company policy and the Risk Management Program require immediate report of any incident, you will have seven days to report and complete the Company's initial incident report form.

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Return bottom portion

Name of Employee (please print): _____

I have been informed of the North Dakota Workforce Safety and Insurance First Report of Notice of Injury Law which allows for a seven day reporting period and my company's immediate report of injury requirement.

Signature of Employee _____

Date: _____